

EXTENDED SCHOOL SERVICES (E.S.S.)

E.S.S. is after school daycare for St. Mary School students (K-8th grade)

Extended School Service is a paid after school service. **Due to COVID protocols, E.S.S. will ONLY be available for ESSENTIAL* needs and to a limited number of students. No drops ins allowed.** E.S.S. is childcare and will be billed on the half hour according to the rates listed below.

After school care (E.S.S.) runs from 2:50 p.m. until 5:15 p.m. (Thursday from 2:05 p.m. - 5:15 p.m.). Parents must register students for this program using the attached E.S.S. registration form. **If after school care is an ESSENTIAL* need for your family, please complete the attached E.S.S. registration form and turn into the School Office as soon as possible. E.S.S. spots will be filled on a first come, first serve basis.**

Please indicate on the registration form which days of the week your student(s) will be attending E.S.S. and the approximate time of pick up.

(Please note that E.S.S. will NOT be available on the few Early Release Fridays scheduled throughout the school year.)

Students are signed in upon arrival in E.S.S. by the E.S.S. supervisor. When students are picked up, the parent signs the student out and checks the time on the log sheet. These log sheets are the basis for billing E.S.S. Parents are charged a half-hour rate, per student.

Billing

E.S.S. bills will be sent once a month and are due upon receipt of bill. If an ESS bill is not paid within fifteen (15) days a \$5.00 late fee will be assessed. After 30 days of non-payment, ESS privileges will be suspended.

Charges for Extended School Service:

Afternoon Care (please note, the rates have changed)

3:00 p.m. – 5:15 p.m.

(Thursdays – 2:15 p.m. – 5:15 p.m.)

\$3.00 per half hour, per student

\$5.00 per hour (30-60 min.), per student

Extended School Services end time is 5:15pm. All students must be picked up by 5:15pm. There will be a \$10.00 late fee if picked-up after 5:15pm.

Student behavior in E.S.S. will be consistent with the school conduct code of St. Mary School, including playground rules. Students who do not meet these standards may be asked to refrain from attending E.S.S.

***ESSENTIAL need refers to the consistent need for after school care for students whose parents are at work during the school day dismissal time and consequently, are not available to pick up the student until later in the afternoon. NON-ESSENTIAL LAST-MINUTE drop ins will not be allowed. Should your family need after school care that is not already secured, please call the School Office to inquire if a spot is available.**

